**Minutes for Committee Meeting**

**Monday 9th October 2023 7.30pm**

**Present:** Leigh Henderson (LH), Felicity Edwards (FE), Anna O’Neill (ACO), Deborah Montgomery (DM), Ken Littlejohns (KL), Ian Byett (IB), Dave Hope (DH), Ray Gartland (RG);

**Apologies**: Ann Henderson (AH), Jo Breeds (JB), Jackie Tobin (JT), Avi Govind (AG), Terry Wegg (TW), Carol Quinn (CQ),

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|  | **PART 1** |
| 1 | LH welcomed the attendees and thanked them all for attending. LH confirmed that the meeting was quorate.  **Minutes of the last meeting (04/09/2023)**  The minutes of the previous committee meetings were discussed and agreed as true and accurate records. |
| 2 | **Matters arising from the last minutes**  LH confirmed that the NAL questionnaire has been submitted.  There is still no news on whether we will be successful with our request for tables and chairs from Roger Doust.  The Club was successful in its application for £500 from Wates and this will be held for coaching assistant courses.  The Committee Tracker was reviewed and updated. |
|  | **PART 2** |
| 3 | **REPORTS**  The reports were issued in advance of the meeting via email and additional comments are noted below.  **Clubhouse**  The following progress has been made:   * Flooring completed and paid for * Passmores have fixed the door * Electrics will be complete sometime in the next 6 weeks   **Treasurer**  The attendees discussed the success of Open events in bringing funds into the Club.  **Action**: DM to talk to Liz Flitcroft and JT about a schedule of open events.  **Membership**  The attendees noted the significant increase in England Athletics fees, an extra £100 a year, for the Club, and £2 per athlete.  **Coaching**  4 coaches and 2 officials have not signed the EA terms of conditions and are therefore unlicensed and uninsured. LH is following up on this.  LH is meeting with the Council and Rugby Club to discuss recent complaints; he has requested further information as he is aware only of 2 minor issues.    **Club Secretary**  Guidance was requested onhow sponsorship requests would be managed. It was agreed that the official Club Facebook should not be used for such posts. |
| 4 | **DECISIONS AND UPDATES**  **Website**  DM is waiting for Darren to provide access to the back end of the website. DM will then arrange to update the content.  **Presidents Thank you event**  The attendees supported this event happening on the 2nd February and it was agreed that AH will send out the invites. It is intended to use the Clubhouse and provide a cold buffet. £10 per partner will be charged. It is expected circa 50 people will be invited and it will be held from 7pm to 10pm.  **Action**: AH to check whether there is a limit on the numbers that can be allowed to use the Clubhouse  **Budget Holders Discussion**  LH suggested that this be discussed on a zoom meeting.  **Double Decathlon**  Geoff Butler presented a pitch for holding a Double Decathlon at Down Grange. It is proposed to take two days for 9.5 hours a day. Consideration has been given to the neighbours and Council staff in making that suggestion. Feedback is awaited from Jackie Brett about licence arrangements. Geoff is proposing the last weekend in September next year.  Geoff proposed an entry fee of £110 per entry with a field of 30 athletes and has sponsorship opportunities to follow up. He has developed a lot of detail as part of the proposal and it was agreed he would share it for further consideration. It was agreed that this should be further discussed at the December Committee meeting and Liz Flitcroft should be invited as well as any local Councillors who are involved with the Club and could support the Club in any resulting discussions about this.  Action: ACO to add to the agenda for the December meeting.  **Throws Wall**  Discussions continue about the location.  **UK Age Group Changes**  We have the opportunity as a Club to put in a response by 23rd October. LH will see whether he can get hold of the questions from Dave Miller and check with JT about whether she wants to contribute.    **New Clubhouse.**  The attendees agreed that there is work to do associated with the future use of the building, for instance community hire, cleaning, key holders and a booking system.  This also needs to factor in a team to manage refreshments.  It was agreed that help could be requested via facebook, with the emphasis on helping to shape the new clubhouse management.  **Club Presidents**  The ex presidents will get together for a chat about candidates for the next term.  **Senior Awards Night**  It was agreed that this should encompass road runners and track & field. RG will look into any possible dates for December. |
| 5 | **AOB** |
| 6 | **Date of next meeting**  Monday 6rth November at 7pm in the Clubhouse or Cabin |